Post Graduate Diploma in Journalism & Mass Communication

Syllabus - First Semester

PRINT JOURNALISM – REPORTING AND EDITING

Course Code: JRN3102

Credit Units: 03

Course Objective:

This unit will make students familiar with the history of the Indian press. The unit will also teach the basics of journalism and news reporting. News structure, interview skills and news values will be made clear and they will learn the process of editing also. Agency and magazine journalism will also be taught.

Course Contents:

Module I: History of Press in India

Press in pre-independent India Growth of press post-independence Role of English and Vernacular Press during freedom struggle Emergence of newspapers, magazines and publication houses Growth of Indian news agencies

Module II: Reporting

What is Journalism? What is News, News Value and Sources of News Basic elements of News Qualities and responsibilities of a reporter Interviewing skills required for reporting Types of Reporting Structure of News Report Lead and types of leads Body text Newsroom Set up News Agencies

Module III: Editing

Copy Editing Role and functions of copyeditor Newsroom Desk management Tools of editing Editing marks and symbols Editing on line Rewriting Headlines and captions Style Guides and importance

Module IV: Mechanics of newspaper layout and design

Photo-editing: Choosing a picture, Creative cropping, Giving captions

Relationship between newspaper content and design

Tools and techniques of layout designing, front page make-up, types and type faces, use of white space in layout designing, importance of dummy

Examination Scheme:

Components	Р	Α	СТ	EE
Weightage (%)	10	5	15	70

- Rangaswami Parthasarthy, Basic Journalism, McMillan India Ltd.
- M. V. Kamath, The Journalist's Handbook, Vikas Publishing house Pvt. Ltd.
- David Dary, How to write News for Broadcast and Print Media, Tabb Books, , 1973.
- Julian Harriss, Kelly Leiter & Stanley Johnson, The Complete Reporter: Fundamentals of News Gathering, Writing, and Editing, Allyn/Bacon, Boston, 1992.
- N. N. Sarkar, Art and production, Sagar Publication, New Delhi.
- Gulab Kothari, Media management in India, Rawat Publication.
- Charles J. Felton, Layout, printing, design and typography, St. Paul West Publishing Company 1990.
- Melvin Menchor, Basic news variety, universal book.
- David Dary, How to write News for Broadcast and Print Media, Tabb Books, , 1973.
- Alder Elizabeth, Print that work, Bull Publication California, 1991.
- Bruce T. Pabbock, Graphics for desktop publisher, National Text Book, USA.
- Ray Paul Nelson, Publication design, Brown Publishers, USA.
- Rangaswami Parthasarthy, Basic Journalism, McMillan India Ltd.
- M V. Kamath, The Journalist's Handbook, Vikas Publishing house Pvt. Ltd.

MEDIA ARTS - I: RADIO AND TV

Course Code: JRN3103

Credit Units: 03

Course Objective:

The basic concepts and fundamental elements of Radio and TV production will be introduced to the students in this unit. The purpose of the whole exercise is to familiarize the students with the broadcast equipment and inculcate in them the creative techniques to use them.

Course Contents:

Module I: Characteristics and nature of sound

The basic attributes: Loudness, Frequency, Intensity, Pitch, Amplitude, and Timbre Sound Aesthetics- Spatial Hearing, Sound Isolation, Sound perspective (mono and stereo) Importance of speech in broadcast media Sound and its functions Functions of sound in relation to picture Acoustics and psychoacoustics

Module II: Technique of Capturing Sound

Types of microphones Directionality and pick-up patterns Cardioid, Omnidirectional, supercardiod and hypercardiod Quadraphonic and surround sound Construction of mikes- dynamic mics and condenser mics Positioning of mics- floor stand, hidden mics, camera mics, wireless mics

Module III: Lighting

Nature, quality, lighting for TV Colour temperature Lighting instruments Three point lighting Creative additions to lighting for different genres

Module IV: Editing techniques

Editing; principles and techniques Continuity and non continuity editing Linear and non-linear editing

Module V: Basic Structure of Video

The basic structure of a Video Camera Working mechanism and basic parts of camera Types of camera Camera Mounts

Module VI: Aesthetics for broadcast

Camera movements & angles, shots Composition principles TV as a Medium of close ups Role of sound / voice over in TV programs TV as a medium of glamour, immediacy, democratizing, Infotainment

Examination Scheme:

Components	Р	Α	СТ	EE
Weightage (%)	10	5	15	70

- Radio Production, Robert McLeish.
- P.C. Joshi, Broadcasting in India, concept Publication.

ADVERTISING: CONCEPTS AND PRINCIPLES

Course Code: JRN3104

Credit Units: 03

Course Objective:

The challenging and very competitive world of Advertising will be unveiled in this module. This fascinating subject will be explored with the specific objective of enabling interested students to eventually carve out a viable career in this field. The modules have been designed to give students indepth knowledge of the principles and practices of advertising. The mysteries of marketing will also be dwelt upon. Agency structures and advanced advertising practices like positioning, market segmentation and targeting will be explained.

Course Contents:

Module I: What is Advertising

Definition Concepts of Advertisement and Advertising Campaign Target audience and audiences for advertising Classification of advertising

Module II: Advertising as a tool of marketing

The Marketing Plan Situation Analysis to the Marketing Mix Introduction to the concepts Market Share Target Segment Positioning Relationship of advertising to the marketing process

Module III: Understanding advertising agencies

Types of advertising agencies Advertising agency structure Functions of various departments

Module IV: Segmenting, Targeting and Positioning (STP) strategy

Market Segmentation Markets, market segments and niches Basis for segmenting consumer markets Targeting strategies Undifferentiated targeting Differentiating targeting Niche targeting Various positioning strategies Benefit approach Price –Quality approach User approach Product category approach Competitor approach

Examination Scheme:

Components	Р	Α	СТ	EE
Weightage (%)	10	5	15	70

- Rajeev Batra, John G. Myers & David A. Aaker, 2000, Advertising Management, Prentice Hall of India.
- David Ogilvy, Ogilvy on Advertising, Vintage Books.
- S.A. Chunawalla, K.C. Sethia, Foundations of Advertising Theory & Practice, Himalaya Publishing.

INTRODUCTION TO PHOTOGRAPHY

Course Code: JRN3105

Credit Units: 03

Course Objective:

Photographs are an effective communication medium and students will explore this immensely artistic as well as highly technical media in this unit. The importance of photographs, techniques and utility of photography and it's applications in mass media will be made clear to them. The unit will expose them to the intricacies of developing, printing and enlarging photographs. Functioning of Photo agencies and publicity units will be made clear to them lighting and equipment handling will be learnt by the students through practical work and assignments undertaken as a part of their course.

Course Contents:

Module I: Introduction and applications

Historical background, stages of development Requirement and utility of photographs Principles of light Working of Photography

Module II: Camera & Accessories

Various still photography cameras & its types (Including pinhole, view camera, compact camera, T.L.R., S.L.R., digital camera, D-SLRs) Lenses, its type Exposure Control in SLRs

- Aperture
- Shutter

Films, its types and sizes

Module III: Aesthetics of Photography

Depth-of-field Composition & its Rules Outdoor & indoor lighting

Module IV: Photography Practical

Handling of camera, studio lights Practicing outdoor, indoor in B. & W. and Colour Developing, Printing and Enlarging (B. & W.) Assignments / Portfolio /Presentations

Examination Scheme:

Components	Р	Α	СТ	EE
Weightage (%)	10	5	15	70

- Basic Photography; Langford, Michael (Focal Press).
- Photography, Handbook, Wright, Terence.
- Photography, History; Spira, s f.
- A simple guide to 35mm photography; Corbett, Bill.
- The Darkroom Cookbook; Anchell, Stephen G.

DESIGN SOFTWARE

Course Code: JRN3106

Credit Units: 03

Course Objective:

This unit will give students a broad knowledge of the basics of computer usage in Adverting. How to work with computers, what are the design software's? Students will study the design and layout of pages, taking into consideration the choice of typeface and positioning and choice of color, images and text. Their work will include practical projects as well as investigations into current design and editing practices in a variety of print forms.

Course Contents:

Module I: Basics of Computer

What is a computer, the Hardware/Software required, Input devices/ Output devices. Windows, MSOffice: - Ms Word, Ms Power Point, Ms Access, Networking: - LAN, WAN concept.

Module II: What is Design?

Design Elements, Design Principles. How elements and principles helps in design. Where and how these elements and principles are applicable. To show how design elements combine to create an overall 'look' to the publication (Magazine, newspaper, leaflet, poster, pamphlet etc).

Module III: Typography

History of fonts, Sizes of fonts, Classification of fonts, Text: generation and preparation for use, display, digital typesetting, editing, creation of headlines using appropriate font.

Module IV: Processes and equipments.

Images: choice of appropriate pictures/graphics, electronic scanning and manipulation using proper resolutions.

Module V: Software

Page design packages (e.g. Adobe PageMaker, QuarkXpress, Adobe Illustrator, CorelDraw), picture management packages (e.g. Adobe Photoshop); creation of pages, importation and movement of copy and images, selection and cropping of photographs and graphics, use of text wrap, anchored graphics and rules, various palettes, master pages, templates etc. Adobe Illustrator is used for creating vector graphic images and typography. Also file formats. After creating graphic files, which format you are suppose to save and why? Colour Modes, File Formats, Image resolution etc.

Examination Scheme:

Components	Р	Α	СТ	EE
Weightage (%)	10	5	15	70

- Adobe Page Maker 7.0 Classroom in a book; BPB Publication.
- Art and production; Sarkar, N.N.
- Newspaper Layout & Design: A Team Approach; Daryl & Moen.

Syllabus – Second Semester

ADVERTISING PLANNING AND STRATEGY

Course Code: JRN3201

Credit Units: 03

Course Objective:

The students will now be ready to understand the nitty gritty of advertising. Brands will be introduced and brand management, positioning and loyalty will be discussed. The steps involved in developing an advertising plan will be taught. The consumers, who are the ultimate targets of the advertisers, will also be examined in this section. Students will undertake studies to evaluate and understand their behavior, preferences and compulsions. The all- important decision making process will find adequate mention in the classroom. An understanding of the media which is so vital for the completion of the advertising process will also be examined in detail.

Course Contents:

Module I: The Advertising Plan

Steps involved in developing an advertising plan Situation analysis Identify target audience Determine communication objective The creative plan Copywriting The Media Plan: selecting the communication channel Determining the advertising budget Deciding on the communication mix Evaluation

Module II: Advertising and Consumer Behavior

The Decision process Low-Involvement Decision Process High-Involvement Decision process Stages in the decision process

Module III: Advertising and Ethics

ASCI's code of Advertising Practice Truth in advertising Advertising to children Advertising controversial products

Module IV: How advertising works

Rational to emotional approaches Advertising strategies Generic Preemptive USP Positioning Brand Image Approach Resonance Affective Concept of an advertising brief Study of various elements of a brief and how advertising evolves out of a brief

Examination Scheme:

Components	Р	Α	СТ	EE
Weightage (%)	10	5	15	70

- Rajeev Batra, John G. Myers & David A. Aaker, 2000, Advertising Management, Prentice Hall of India.
- David Ogilvy, Ogilvy on Advertising, Vintage Books.
- S.A. Chunawalla, K.C. Sethia, Foundations of Advertising Theory & Practice, Himalaya Publishing.
- Frank Jefkins, Advertising, Macmillan India Limited.
- J. Thomas Russell, Advertising Procedure, Prentice Hall.
- Dr. Jaishri N. Jethwaney, Advertising, Phoenix Publishing House.
- Thomas C. O'Guinn, Chris T. Allen, Richard J. Semenik, Advertising, South Western College Publishing.
- Herschell Gordon Lewis, Nelson, Handbook of Advertising, NTC Business Books.
- Roderick White, Advertising, McGraw-Hill.
- Sean Brierley, The Advertising Handbook, Routldge.

PRINT DESIGN AND VISUALIZATION

Course Code: JRN3202

Credit Units: 03

Course Objective:

The course provides students a broad knowledge of designing of layouts of various mediums. They will learn the terminology used in layouts and designs in indoor medium (newspapers, periodicals, leaflets etc.) as well as outdoor medium (hoardings, posters, banners etc). The students will study the design for advertising layouts, graphics, taking into the consideration the choice of typeface and positioning and choice of colors, images and text. They will also learn the terminology used in page layout and design and the importance of house styles. Their work will include practical project as well as investigations into current advertising design and editing practices in a variety of print forms.

Course Contents:

Module I: House styles

What is style sheet? How to create style sheet? Style guide: examples from newspapers, magazines; own guide produced for new publication.

Styles: choice of typeface and masthead, choice and use of images and color, positioning of articles and images on the page, use of headlines in an appropriate font, point size, number of lines etc, text manipulation, juxtaposition of text/images/advertising, Typography.

Module II: Comparison in newspapers and magazines

What is the difference between Newspaper & Magazine layouts? What needs to take care when creating layouts for Fashion feature or Business articles or News pages? Which software is to be used for making layouts, creating vector graphics and raster images? Proper utilization of design elements and principles in layouts.

Module III: Advertising concepts

Corporate Identity: Usage of Types & Fonts, Color schemes, Punch line, Orientation.

Corporate Stationary: Logo, Letterhead design, Business Card, Envelop, Catalogues, Brochures, Digital Posters, Calendar Design.

Communicating through multiple media: Digital and print produces integrated design solutions. Different types of advertising: Press ad, Magazine ad, Hoardings, Kiosks, Interior & Exterior Signage, Danglers, and Banners etc. Choice and usage of images and colors in advertisements.

Module IV: Relevant Softwares to design Advertisements

Advertising Campaign: Developing advertising campaigns, from concept to creation, from creative to presentation.

Photoshop,PageMaker, CorelDraw, Illustrator, and their relevant usage in creating different forms of design for advertisements and campaigns.

Examination Scheme:

Components	Р	Α	СТ	EE
Weightage (%)	10	5	15	70

- Art and production; Sarkar, N.N.
- Newspaper Layout & Design: A Team Approach; Daryl & Moen.

SPECIALIZED REPORTING AND FEATURE WRITING

Course Code: JRN3203

Credit Units: 03

Course Objective:

After learning the basics of newspaper reporting in the first semester, the students will now be required to delve into the issues of specialization in news. The concepts of beats will be introduced and they will learn the subtle differences between reporting on politics, business, sports and crime. The student will be give focus on the principles of editing, mechanics of newspaper layout and design and acquiring skills for feature writing.

Course Contents:

Module I: Beat Reporting

Covering a news beat Coverage of various beats: crime, education, health, civic affairs and local government. Political Reporting (Political structure in India, Covering political parties/events/rallies/ elections) Parliament Reporting (Parliament Structure, reporting on legislature) Covering the Government (PIB, Ministries) Legal Reporting (structure & jurisdiction of courts, reporting court hearings, precautions)

Module II: Business & Sports Reporting

Basic Business Knowledge & Business Bodies Corporate Reporting Covering Economic policy (ministries of commerce, finance, industry, company affairs and other infrastructure ministries) Stock market coverage How to develop good sports writing skills Covering local, national and international level events Entertainment and Lifestyle Reporting

Module III: Investigative Reporting

Definition and elements Tools of investigative reporting Importance of Sources Sting Operations and latest trends Relevant Case studies: Indian and International

Module IV: Feature Writing

How to write a feature Different types of features Book reviews and film reviews

Examination Scheme:

Components	Р	Α	СТ	EE
Weightage (%)	10	5	15	70

- Journalism Reporting; Sharma, Seema.
- Writing the New's; Fox, Walter.
- The newswriter's Handbook; Stein, M.L. & Paterno, Susan F.
- Basic News writing; Mencher, Melvin.
- News Writing; Hough, George A.
- Sports Writing: The Lively Game; Fink Conrad C.
- 21st Century Journalism in India; Rajan, Nalini.
- The Newspapers Handbook; Keeble, Richard.

MEDIA ARTS - II: RADIO AND TV

Course Code: JRN3204

Credit Units: 03

Course Objective:

This unit will give students the opportunity to study the contemporary conventions and practices in Television and Radio Journalism. Students will be taught to identify and examine key principles involved and required in news broadcasting, and TV and radio programming. This unit will train the student in basics of news and feature reporting, writing and programming.

Course Contents:

Module I: Writing For Media

Writing styles for Broadcast Medium TV - Writing for visuals, Conversational Writing Terminology Script, screen play, story board, script formats Writing for different formats Radio- Writing for ear Style, Radio scripts for different formats, Jargon and terminology

Module II: Lighting

Nature, quality, lighting for TV Colour temperature Lighting instruments Three point lighting Creative additions to lighting for different genres

Module III: Editing techniques

Editing; principles and techniques Continuity and non-continuity editing Linear and non-linear editing

Module IV: Introduction to TV journalism

Basic contours and characteristics of TV news journalism. TV news room- hierarchy, role of each element in hierarchy The news process from field reporting to packaging and going on Air Various technical departments Functioning of each department Designations of technical staff Equipments or hardwares for a news channel Utility of each Importance of technical functioning in a news channel Coordinating with the newsroom Professional terminologies Functioning while working on a live bulletin and recorded programme TV news bulletin; rundown, stacking, blocking

Module V: Television Reporting: the human angle

Qualities and attributes of a broadcast reporter. Essentials during reporting Live reporting and working on a story Different functioning for different beats Interviewing skills The news Anchor- qualities, role and responsibilities

Examination Scheme:

Components	Р	Α	СТ	EE
Weightage (%)	10	5	15	70

- William Crawley & David Page (Edition.), Satellites over South Asia, Sage, India, 2000.
- Geeta Sen, Image and imagination, Mopin Publishing.
- Gopal Sexena, Television in India, Vikas Publishing House.
- E. Moris, Broadcasting reforms in India, Oxford University Press.

PUBLIC RELATIONS AND CORPORATE COMMUNICATION

Course Code: JRN3206

Credit Units: 03

Course Objective:

This unit provides an introduction to the principles, concepts and objectives of Public Relations & Corporate Communication. Media handling and planning which are integral parts of successful Public Relations in today's world will be explained. The students will also be taught the techniques of effective press release writing, how to issue releases, statements.

Course Contents:

Module I: Public Relations

Basics of Public Relations: Evolution and History of PR Definitions and Concepts: PR definition and PR w.r.t allied disciplines Political and financial PR, PR as management function. Role and Objectives of PR (need of PR for effective employee & community relations) Publics in public relations: Internal and External PR, targeting the correct public. Public Relations in India and other developing countries Globalization & PR: Changing trends in PR

Module II: Public Relations and Media Affairs

Planning Process in PR: Research –Brief Intro of qualitative and Quantitative research methods and Media Planning,

Implementation and Evaluation of Campaign and techniques, program budget & assessing results Event and Crisis management

Media Relations (Understanding the Media, Media events and facility visit, principles of good media relations

Module III: PR tools

Press releases, Backgrounders, catalogues, Brochures, Journals, annual reports, writing company profile, Newsletter (types & contents) Making press kit, organizing press conference (Role & importance, press reception and conference organization) Public Relations & Socio –Economic development

Public Relations in Journalism and Advertising

Public Relations Laws and Ethics

PRSI, origin, Objectives and Achievements

Module IV: Corporate Communication

PR vs Corporate Communication Introduction, its need, importance and functions Elements of corporate communication: corporate philosophy, culture, corporate identity, citizenship and philanthropy Important concerns in corporate communication: Image management, direct marketing, network

Important concepts in corporate communication: Image management, direct marketing, network marketing, Issue management, Celebrity endorsement

Module V: Tools of Corporate Communication

Desktop Publishing (DTP)

Corporate Communication through websites, designing of website

Annual Reports: Budget, timing and general concepts of the annual report, essentials of designing a report

Types of leaflets, formal and informal invitations, Designing of leaflets, invitations

Blogs, Pod casting, chat rooms, social networking sites and current TV: Impact of citizen journalism and "Transparency" on Corporate communications practice

Examination Scheme:

Components	Р	Α	СТ	EE
Weightage (%)	10	5	15	70

- Anne Gregory, Planning and Managing a Public Relations campaign: A step by Step guide, The institute of Public Realtions, London, Kogan Page 1999.
- Corporate Communication:Principle, Techniques and Strategies, Kogan Page, 1997.
- Scott M Cutli and Allen H Centre, Effective Public Relations, Prentice Hall, 1990.
- Baldev Sahai, Public Relayions a Scientific Approach, Scope Publication, New Delhi.
- D.S. Mehta, Handbook of Public Relation in India , Allied Publishers, New Delhi.
- J.N. Kaul, Public Relations in India , Nyay Prakashan, Calcutta.
- Frank Jefkins, Public Relations, Pitman Publishing, London.
- Media Management; Kundra. S
- The power of Corporate Communication: Argenti, Paul, A & Forman, Janis.
- Event Management :Lynn Van Der Wagem.
- Corporate Communication: Joseph Fernandez.
- Corporate :Paul A. Argenti.
- Corporate Communication Concepts and Cases: Nagendra V Chowdhary.

ADVANCED PHOTOGRAPHY

Course Code: JRN3207

Credit Units: 03

Course Objective:

After being exposed to the basics of photography in the first semester, the students will be eager to try their hands in the comparatively new area of digital photography and imaging. They will be able to start maintaining their portfolios and will be required to make digital presentations and undertake practical assignments.

Course Contents:

Module I: Advanced Lighting & Composition

Lighting & its control (Source, Contrast & Direction of light) Electronic flash & its synchronization One, two & three point lighting Working on the Subject (Changing proximity, Varying angles, tightly framing subjects)

Module II: Aesthetic Variations for various beats

Portrait Wildlife, Nature & landscapes, Night photography, Journalism (photography for newspapers & magazines)

Module III: Understanding Digital Photography

Digital Image Construction (Size & Resolution of Digital Images) Uses, Advantages and Limitations of Digital over Conventional Photography Image Sensors (CCD and CMOS) Formats of a Digital Image Types of Digital Cameras

Module IV: Digital Image Manipulation

Problems with Digital Photographs Commonly used image editors Editing images with Adobe Photoshop and Photoshop Elements Printing and Sharing Digital Images

Module V: Advanced Photography Practicals

Practicing Outdoor Photography Photography Assignments and Projects Developing Personal Digital Portfolio Digital Image Manipulation using various computer software

Examination Scheme:

Components	Р	Α	СТ	EE
Weightage (%)	10	5	15	70

Text & References:

Advanced Photography; Langford, Michael (Focal Press).

- Photography, Handbook, Wright, Terence.
- The Darkroom Cookbook; Anchell, Stephen G.
- Practical photography; Freeman, John.
- Special Effect; Hicks, Roger & Schultz, Frances.
- The art of colour photography; Hedgecoe's, John.
- Photography Foundations for art & design; Galer, Mark.
- Digital Art Photography by Matthew Bamberg, MA.
- Digital Photography by David D. Busch

MEDIA PLANNING AND BRAND MANAGEMENT

Course Code: JRN3209

Credit Units: 03

Course Objective:

Media planning is the strategic formulation of activities designed to carry out the objectives of the advertising program. Students are involved in research to become proficient in media analysis and hone their negotiation skills. This course will familiarize students with the most important aspect of all marketing – 'Brands'. Students will learn the basic concepts associated with brands as well as how marketing and communication revolves around launching, building and sustaining brands. The process by which media selects companies or their agencies is a complex one involving substantial marketing and advertising research. While the process includes numerous steps, it operates in two stages: media planning and media buying.

Course Contents:

PART I: MEDIA PLANNING

Module I: Media Planning

Planning is the strategic formulation of activities design to carry out the goals or objectives of the advertising program. The planner decisions are directed by a series of questions: Whom is the campaign directed to Where will the campaigns run How long will the campaign run When will the campaign run What degree of target coverage and repetition of exposure are necessary Integrating science with creatively in advertising Role of media in the Marketing Framework Media Planning framework Developing Media Strategy-the media mix, Factors influencing media strategy decision. Media availability & economics

Module II: Overview

Media types characteristic of major media forms. Electronic media-The global goose Outdoor Advertising-They do not circulate market circulates around them Transit advertising Internet-news born medium for the millennium

Module III: Matching media & market

Geographical selectivity, reach & frequency Maximizing advertising exposure Media briefing Media scheduling What patterns of exposure works best Timing the effective exposure and finding time opportunities to communicate Media budget

Module IV: Selecting and buying acceptable media

Media Buying functions New trends Increasing complexity in Media Buying

PART II: BRAND MANAGEMENT

Module V: Brand Concepts

Evolution of Brands Brands & Products Brand Perspectives Brand Differentiation Brand Positioning Brand Image Brand Equity Brand Extention

Module VI: Branding Strategies

Closing Branding Strategies Products Branding Line Branding Range Branding Umbrella Branding Source/Double Branding Endorsement Branding

Examination Scheme:

Components	Р	Α	СТ	EE
Weightage (%)	10	5	15	70

- William B. Goodrich, Jack Z. Sissors, Media Planning Workbook (2 Photocopies), NTC Business Books
- Jack Z. Sissors, Lincoln Bumba, Advertising Media Planning, NTC Business Books
- Larry D. Kelley, Donald W. Jugenheimer, Advertising Media Planning, Prentice Hall of India

PROJECT

Course Code: JRN3232

Credit Units: 03

Course Objective:

Project will help the student develop a critical and analytical eye when it comes to understanding issues/trends related to media. It will provide a platform to the student to interrogate and review various media concepts. The live project will help in giving hands-on training to the communication students.

Major Themes for Project

The project may be based on (but not restricted to) any of the following major media streams:

- Print Media
- Electronic Media
- Advertising
- Event Management
- Corporate Communication & Public Relations
- Brand Management
- New Media
- Photography

Guidelines for Project

It must be based on either Industry or Research. The student will work under the guidance of a Faculty Guide that will be assigned by HoI. Student can choose topic as per his/her area of interest under the guidance of the Faculty Guide.

The student may also choose to undertake a live project in any of the major media streams.

Project Report/Portfolio: 75 Marks

Before the end of the semester, the student will be expected to submit a project report. The project report shall have the following components.

- Title page
- Index
- Introduction
- Industry Overview
- Objectives
- Methodology
- Findings
- Conclusion
- Annexures (questionnaires, if any)
- Bibliography

In case the student undertakes a live project, he/she will have to submit the portfolio instead of the project report. The portfolio will carry 75 marks.

Presentation & Viva: 25 Marks

Student will make a presentation (based on Project Report/Portfolio) and it will be followed by a Viva Voce in front of a Panel of one internal expert and one external expert.

The Steps of a Project Report

STEP I : Selection of the topic for the project by taking following points into consideration:

- Suitability of the topic.
- Relevance of the topic

- Time available at the disposal.
- Feasibility of data collection within the given time limit.
- Challenges involved in the data collection (time & cost involved in the data collection, possibility of getting responses, etc.)

STEP II : Finalisation of the topic and preparation of project proposal in consultation with the Faculty Guide.

STEP III : Collection of information and data related to the topic and analysis of the same.

STEP IV: Writing the report dividing it into suitable chapters

STEP V : The following documents are to be attached with the Final Project Report (if applicable).

1) Approval letter from the supervisor (Annexure-IA)

2) Student's declaration (Annexure-IB)

3) Certificate from the Competent Authority of the Organisation / Institution, if the student undertakes the Project Work in any Organisation / Institution.

Guidelines for Evaluation

- Each of the students has to undertake a Project/Live Project individually under the supervision of a teacher and to submit the same following the guidelines stated below.
- Language of Project Report and Viva-Voce Examination may be English. The Project Report (if applicable) must be typed and hard bound.
- Failure to submit the Project Report/Portfolio or failure to appear at the Viva-voce Examination will be treated as "Absent" in the Examination. He /she has to submit the Project Report/Portfolio and appear at the Viva-Voce Examination in the subsequent years (within the time period as per University Rules).
- No marks will be allotted on the Project Report/Portfolio unless a candidate appears at the Viva-Voce Examination. Similarly, no marks will be allotted on Viva-Voce Examination unless a candidate submits his/her Project Report/Portfolio.

Evaluation of the Project Work to be done jointly by one internal expert and one external expert with equal weightage, i.e. average marks of the internal and external experts will be allotted to the candidate. **Examination Scheme**

Chapter Scheme and distribution of marks (for Project Report):

Chapter 1: Introduction with statement of objectives, limitations of the study & hypothesis – 10 marks Chapter 2: Literature Review/Conceptual Framework/ National/International Scenario – 20 marks Chapter 3: Research Design – 10 marks

Chapter 4: Findings& Results -- 15 marks

Chapter 5: Conclusion & Recommendations -- 10 marks

Chapter 6: Bibliography -- 05 marks

Project Report/Portfolio	Power Point Presentation & Viva
70 marks	30 marks